

E-FILING FORM (NSW ONLY)

FIRM _____ CONTACT _____
 PHONE _____ EMAIL _____
 ADDRESS _____
 MATTER NO. _____
 MATTER NAME _____
 SOLICITOR REF _____

TODAY'S DATE
OFFICE USE ONLY
JOB LOG
REF NO.

JOB REQUIRED BY	DATE		TIME			COPY X	
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HARDCOPY DOCUMENTS SUPPLIED									
ARCHIVE BOXES	LEVER ARCH FOLDERS	BOUND DOCUMENTS	MANILA FOLDERS	BUNDLES	DOCUMENTS	PLANS	PAGES	CD / DVD's	OTHER

REGISTRY DETAILS:

DISTRICT COURT
 FEDERAL COURT
 HIGH COURT
 SUPREME COURT
 OTHER (PLEASE SPECIFY) _____

(REFERENCE OF PARTY) WE ACT FOR:

APPLICANT
 RESPONDENT
 PLAINTIFF _____
 DEFENDANT _____
 CROSS DEFENDANT

ALL DOCUMENTS COPIED BY LAW IMAGE WILL BE USED FOR THE PURPOSES ONLY OF THE PROCEEDINGS IN WHICH THEY HAVE BEEN PRODUCED TO THE COURT.

REFERENCE OF PARTY NAME _____ SIGNATURE _____

DOCUMENT ACCESS DATE _____

LODGEMENT & SERVE DETAILS

DUE DATE FOR FILING: _____

NO. OF COPIES REQUIRED TO FILE AND SERVE: _____

DIGITAL COPY REQUIRED: YES NO

FILE UPLOADS:

* Please visit <https://sharefile.lawimage.com.au> to upload the files.
 * Please contact Law Image if do not have login to access <https://sharefile.lawimage.com.au>
 * Please upload the files as a ZIP file.
 * Please add instruction on back of this form in "Special Instructions".
 * Please email the filled out form to support.syd@lawimage.com.au

SHAREFILE REFERENCE: _____ NO. OF FILES SUPPLIED: _____

APPROVED BY: _____ SIGNATURE _____ DATE: _____

RECEIVED BY: _____ TIME _____ DATE: _____

SPECIAL INSTRUCTIONS

Blank lined area for special instructions.

RECEIVED BY: _____ DATE _____ TIME _____